

# Crafton Hills College

## Classified Senate Minutes

Date: 12/05/14  
 Time: 2:00 – 3:00  
 Location: LRC 226

**Members Present (Bold)**      *Members Absent (Italics)*

**Executive Board**

**Michelle Tinoco**  
**Kristin Garcia**  
**Veronica Lehman**  
**Alicia Hallex**  
 Ruby Zuniga

**Senators**

*Kelly Holt*  
**Nicole Rodriguez**  
*Judy Cole*  
 Steve Rush  
*Michelle Cole*

**Members & Guests: Laura Record, Aladdin El Awar, Zayne Peraza, Dawn Donaldson**

TOPIC	DISCUSSION	FURTHER ACTION
<b>Call Meeting To Order</b>	Meeting called to order <u>2:03</u> pm	
<b>Reports:</b> I. No Reports		
<b>Old Business:</b> I. Approval of Minutes from November 7, 2014 II. Minutes from May Meeting	I. Motion was made by Kristen Garcia and seconded to approve the minutes by Alicia Hallex of the 11/7/14 meeting. Motion carried. II. Table minutes from May minutes.	
<b>New Business:</b> I. Treasurer Update – Ruby Zuniga II. Committee Updates a) 50/50 Opportunity Drawing b) Scholarship c) Office Decorating Contest d) Fundraising ideas e) New Parking Fee proposal	I. Our current balance is <b>\$808.80</b> Petty Cash: <b>\$118.51</b> Scholarship: <b>\$410.00</b> II. Committee Updates a) 50/50 Opportunity Drawing <ul style="list-style-type: none"> <li>We need to advertise more.</li> <li>Continue to sell your tickets.</li> <li>Next drawing will be Dec. 16<sup>th</sup></li> </ul> b) Scholarship <ul style="list-style-type: none"> <li>Need to create ad hoc committee to establish criteria and develop application for scholarship.</li> <li>Need to do ASAP before 2015-2016 school year.</li> <li>Ideas: To include part-time along with full-time staff. Still must be permanent employees.</li> </ul> c) Office Decorating Contest <ul style="list-style-type: none"> <li>Judging will take place on December 17<sup>th</sup>.</li> <li>Get word out by Monday, Dec. 8<sup>th</sup></li> <li>Need someone to find judges.</li> </ul>	Alicia Hallex to let Cindy St. Jean to send email on Dec.16 drawing. Michelle & Kristen to send reminders to Cindy.  Veronica to meet with Laura Record to get ideas on what should be on form. Kristen to reach out to classified for ad hoc committee.

	<p>d) Fundraising Ideas</p> <ul style="list-style-type: none"> <li>• Fundraiser built around a holiday: Valentines Day next big holiday.</li> <li>• Make handmade gifts to sell; candy grams.</li> <li>• Participate in Club Rush Jan. 28 to start selling candy grams for Valentines Day.</li> <li>• Another idea: Old jewelry to be donated &amp; sold for scholarships.</li> </ul> <p>e) New Parking Fee Proposal</p>	
<p><b>Public Comment:</b></p> <p>I. Newsletter</p> <p>II. Campus Climate Survey</p> <p>III. Holiday Parties</p> <p>IV. Education Stream Grant &gt; Classified Professionals Week</p> <p>V. CSEA Open Positions</p>	<p>I. Newsletter</p> <p>a) Include past events information with pictures: Chili Cook Off, Yogurtland, and 50/50 winners.</p> <p>b) Start a new column, “Do you know who you work with?” Rotate through all departments to pick one person a month.</p> <p>II. Campus Climate Survey.</p> <p>a) Make sure it is completed by deadline, November 26<sup>th</sup>.</p> <p>III. Holiday Parties</p> <p>a) Chancellor Party: December 2</p> <p>b) Cheryl Marshall: December 10</p> <p>IV. Education Stream Grant</p> <p>a) If we don’t get it, or not raise enough money, we may need to cut down Classified Professionals Day to a one day event.</p> <p>V. Colleen Gamboa at CSEA has positions available. If interested, please contact Michelle Tinoco or Colleen Gamboa.</p>	
<p><b>Announcements:</b></p>	<p>None</p>	
<p><b>Adjourn</b></p>	<p>Meeting adjourned <u>3:05</u> pm</p>	
<p><b>Mission Statement:</b> The mission of Crafton Hills College is to advance the educational, career, and personal success of our diverse campus community through engagement and learning.</p> <p><b>Vision Statement:</b> Crafton Hills College will be the college of choice for students who seek deep learning, personal growth, a supportive community, and a beautiful collegiate setting.</p> <p><b>Values:</b> Crafton Hills College values academic excellence, inclusiveness, creativity, and the advancement of each individual.</p>		



[http://www.craftonhills.edu/Faculty\\_and\\_Staff/Classified\\_Senate.aspx](http://www.craftonhills.edu/Faculty_and_Staff/Classified_Senate.aspx)